Dear Parent / Guardian:

As you know, in September 2008, we instituted an Automated Emergency Notification System for school closings/delayed openings/early dismissals and other pertinent notifications.

Our system is now able to contact you at any or all of the following contacts. Keep in mind, these are the only contacts that will be used for automated notifications. Also keep in mind, that each telephone number you provide will receive the same notification. You must provide at least one contact and please do not use the same telephone number for more than one contact.

Student’s Name: _________________________________

School: ________________________ Grade: __________

Please provide one telephone number for each choice:

Home Telephone #: ________________________________
Mother’s Cell #: _________________________________
Father’s Cell #: _________________________________
Alternate Contact #: _____________________________
   (i.e. Childcare provider, grandparent, work)

Additionally, to be contacted via email, please provide your email address below:

_________________________________________________

(Please provide email address)

Thank you.